

LLANFAIR WATERDINE COMMUNITY TRUST MINUTES

Minutes of Trustee Meeting held: 8th Sept 2022, Community Pavilion Llanfair Waterdine –7pm

MEETING: Matt Croose chaired the meeting, Steve Knowler recorded minutes and Will Rogers recorded actions.

1. **PRESENT:** Matthew Croose, Steve Knowler, Will Rogers
2. **APOLOGIES:** None
3. **DECLARATIONS OF INTEREST:** None
4. **RATIFY APPROVAL OF MINUTES:** Completed electronically
5. **MATTERS ARISING FROM PREVIOUS MINUTES:** None
6. **RATIFY THE EMAIL DECISION LIST SINCE LAST MEETING:**

Email Decision Description	Email Decision Date	Additional Information	Decision Result
Request to allow camping on the Pavilion field	04 August	Local children requested to camp after social evening.	Rejected due to issues with noise and future requests
Insurance renewal payment	18 August	Staying with the same supplier as previous year	Approved and payment made

7. FINANCE

- a) Bank balances on 8th Sept 2022 were confirmed as:
HSBC Savings Account: £0.01
HSBC Current Account: £2127.99
NatWest Current Account: £6745.39
- b) Payments : None outstanding
- c) Accounts to be shared for auditing in line with Charity commission guidance.

8. Trustee Responsibilities and Involvement

- a) Email and correspondence agreed as speedy way to agree decisions, the review of the process has highlighted some improvements and some key wins.
- b) Trustee calendar formed to give key dates for submissions and payments, this has provided a structure for current and any new Trustees that join.
- c) Personal alarms – format being reviewed due to new equipment being issued and ensuring the handover is smooth and everyone left with operation equipment

9. MATTERS RELATING TO THE PAVILION AND COMMUNITY FIELD

- a) Feedback from Committee Meetings reviewed
- b) Insurance renewals underway – required by 27th August 2022 -Completed and renewed
- c) Electric contract to be assessed and a new suitable contract to be identified, action carried over from previous meeting – ongoing due to fluctuations in the market
- d) Improvements to fencing and gates to secure the rear area and car park agreed – approaching installers for this to commence asap
- e) Minor defects in building being addressed – toilet seat, kitchen cupboard, rubbing door.

10. LAND MANAGEMENT

- a) Visit arranged for all Trustees to review parcels of Land – to be done in October/November
- b) Conservation Grant reviewed and plans made to start works on Triangle – Ecologist survey has been carried out, we are now waiting for a finalised plan to be shared by the Ecologist. This will allow a day to assess the area with local parishioners.

11. AWARDS AND GRANT APPLICATIONS

- a) No new awards received, no new grants applied for
- b) 1 Grant has been approved by Shropshire Council:
 - Conservation Scheme – Shropshire Hills – Works started and ongoing

21:15 - Meeting Closed