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| THE COMMUNITY PAVILION  LLANFAIR WATERDINE  booking form | | |
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# The Community Pavilion Llanfair Waterdine Booking Form

All bookings must be made with the Bookings Secretary, this Booking Form must be completed and submitted to [llanfairpavilionbookings@gmail.com](mailto:llanfairpavilionbookings@gmail.com) or posted in the letter box at the Pavilion entrance. The hire period starts and ends at the time stated on the completed booking form. Please note your booking period is inclusive of set-up and cleaning time.

**CHARGES**

The Pavilion is hired out on an hourly basis as per the rates below,

***The Hourly charge for the Pavilion is:***

* £17.50 per hour for Non-Residents of Llanfair Waterdine Parish & Environs
* £7.50 per hour for Residents of Llanfair Waterdine Parish & Environs

All bookings must be paid for in advance of the Hire period.

The maximum capacity for The Community Pavilion is 150 persons standing, seating capacity is 100 (meetings) 80 (at tables). The Community Pavilion is a non-smoking area. The hire of the Pavilion is subject to the Terms & Conditions.

A separate invoice confirming your hire charge will be sent to you via email. Your booking will be confirmed on receipt of your invoice payment.

Any damages caused to the property during the hire period will be assessed by Llanfair Waterdine Trustees and charges will be applied to rectify damages. The Hire of the Pavilion is for the Pavilion only and does not guarantee the reservation of the Field or Boules area as these areas are for Public use. However, routinely the events are advertised on a notice board in the community so if the field is required as part of the event then the community normally are receptive and respectful of this.

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| **Hirer's Name:** |  |
| **Address:** |  |
| **Post code:** |  |
| **Tel No:** |  |
| **Email:** |  |
| **Date of Hire :** |  |
| **Details of Event to be held:** |  |
| **Is the Event in aid of a Charity? Y/N** |  |
| **If YES please give details of charity along with the Charity Number:** |  |
| **Period of Hire:** |  |